

Warsaw, 23.04.2020 r.

## **REQUEST FOR QUOTATION No. 1/SSM/2020**

In connection with applying for the project „MDC – innovative, cell-based system of active substance delivery to lung and ovarian tumors” co-financed by European Union Funds under measures of the Operational Programme Smart Growth 2014 – 2020 under „Fast track for Mazovia”, Cellis Ltd. request to submit price quotation for:

*Recombinant protein manufacturing*

### **1. ORDERING PARTY**

Cellis Ltd.

ul. Generała Zajęczka 28

01-510 Warsaw, Poland

VAT EU: 525-264-06-06

### **2. DESCRIPTION OF THE ORDER:**

2.1 The subject of the order:

Recombinant protein manufacturing

2.2 The abovementioned order consist of:

Customized tag-free protein production in bacterial expression system for research use.

It consist of following steps:

1. Gene synthesis and codon optimization  
Protein sequece will be provided by Contractor. Sequence length  $182 \pm 10$  aminoacids.
2. Direct cloning to vector
3. Protein expression evaluation in small scale in *E.coli* strain (minimum 2 - 3 expression conditions)
4. Protein expression verification by SDS-PAGE
5. 5l *E.coli* high cell density fermentation and detection
6. Quality control detection

Recombinant protein manufacturing in accordance with the above-mentioned steps will be implemented as a part of 4 production processes ordered successively.

Contractor declares to send:

- a) Final product in dry ice in a form of frozen, centrifuged bacterial paste
- b) Plasmids
- c) Expression report about expression evaluation in small scale

d) Final report and Certificate of Analysis report consist of min.

- purity specification
- sterility testing
- endotoxin levels
- stability statement

2.3 The subject of the order specified in point 2.1 shall be received or supplied no later than 30.09.2021 r.

2.4 Under this invitation to tender Ordering Party does not allow partial receipt of tenders or variant offers.

2.5 CPV code:

73100000-3 Research and experimental development service

### **3. CONDITIONS FOR PARTICIPATION IN THE PROCEEDINGS**

3.1 Contractors participating in the proceedings must fulfil following conditions:

1) they must have necessary expertise, experience and technical potential ie.

a) must have documented experience in providing services regarding customized protein production in bacterial expression system and purification confirmed by at least five projects/ orders from last two years.

b) must have technical potential, including adequate technical facilities and necessary equipment dedicated to customized protein production in bacterial expression system.

2) they must be in a business and financial situation that ensure timely and requirement compliant performance of the contract

The statement about fulfilling conditions for participation in the proceedings is attached as Appendix 2 to this request for quotation 1/SSM/2020.

3.2 The Contractor may not be personally or equity related to the Ordering Party.

Equity or personal relationship is understood as relations between the Ordering Party or individuals authorized to take commitments on behalf of the Ordering Party or those acting on behalf of the Ordering Party in order to prepare and implement the contractor selection procedure, and the Contractor, including in particular:

a) Being a partner to civil law partnership or commercial law partnership,

b) Holding at least 10% of shares, if lower threshold does not result from law or is not specified by Managing Authority for the Operational Programme,

c) Being a member of a supervisory or management corporate body, a holder of general commercial power of attorney, an authorised representative,

d) Being married to, being in direct consanguinity or affinity, second degree consanguinity or affinity of the second degree collaterally or by adoption or guardianship.

The Bidder is obliged to submit a relevant statement contained in Annex 3 to the Inquiry 1/SSM/2020.

3.3 The Ordering Party will assess compliance with the conditions for participation in the proceeding based on the information from Bidder contained in the Bid form and Annexes. Assessment of compliance with the requirement will be made by the method meets / does not meet.

3.4 The Ordering Party before signing the Agreement reserves the right to verification statements of the Bidder (meets / does not meet) about conditions for participation in the proceedings based on the documents confirming the Bidder's statements.

3.5 For the proceeding only offers that meet all the conditions for participation in the proceedings will be allowed.

#### **4. PREPARATION AND SUBMISSION OF OFFERS**

4.1 Each Bidder may submit only one offer.

4.2 Offer should be prepared in the bid form (Appendix 1 to the request for quotation 1/SSM/2020). The offer must be initialled and signed by the authorised representative of the Bidder. If the offer would be signed by the person not listed in registered documents of the Contractor, the offer shall be accompanied by the appropriate power of attorney.

4.3 Offer must include all attachments required by the Ordering Party confirmed to be true by the authorised representative of the Bidder.

4.4 Contractor must submit with the offer copy (scan) of relevant Register of Business Activity, applicable to country of residence of Contractor, issued not earlier than three (3) months before the deadline for submission the offer to demonstrate the absence of grounds for exclusion.

4.5 The offer must be submitted by 08.05.2020 r.(23:59)

4.6 Offer must be sent to the e-mail address: [office@cellis.eu](mailto:office@cellis.eu)

4.7 Offers received after deadline or incomplete will not be considered.

4.8 The offer should include the validity date (at least 30 days from the submission deadline).

4.9 Submitting the tender means acceptance of the conditions stated therein.

4.10 The Bidder may request the Ordering Party to clarify the content of the request for quotation. Inquiries can be submitted in writing or electronically, to the e-mail address given in the request for quotation. The awarding entity shall answer questions that have been received no later than by the end of half of the deadline for submission of tenders, except that the answer should be given at least 2 (two)

days before the submission deadline. Answers to questions will be published on the page on which the request for quotation was published and sent to the Bidder who submitted the questions.

## 5. OFFER EVALUATION CRITERIA

5.1 The Ordering Party will evaluate offer based on the following criteria:

Methods of assessment – according to the formula below:

$$P_i = P_i(C) + P_i(T)$$

where:

$P_i$  – the amount of points received

$P_i(C)$  – points for the „Price” criterium

$P_i(T)$  – points for the “Time for completion the order of unit production process” criterium

- Criterium „Price” – weight 80%

„Price” criterium will be calculated as follows:

$$P_i(C) = (C_{min} : C_i) \times 80$$

where:

$P_i(C)$  – the amount of points given for the „Price” criterium

$C_{min}$  – the lowest price among all valid and non-rejected offers

$C_i$  – the price of the currently evaluated offer

In the “Price” criterium Bidder may obtain 80 points.

- Criterium „Time for completion the order of unit production process” – weight 20%

„Time for completion the order of unit production process” criterium will be calculated as follows:

1 – 4 weeks – 20 points

5– 8 weeks – 10 points

9 – 12 weeks– 5 points

13 – 16 weeks – 0 points

5.2 All calculations will be made to two decimal places.

5.3 The most advantageous offer will be considered the one which obtains the highest number of points.

5.4 The Awarding Entity reserves the right to ask the Bidder about the content of submitted bids, including to supplement missing powers of attorney, statements or documents indicated in the request for quotation (except for the extent to which they are subject to evaluation in the bid evaluation criteria).

## **6. ORDER COMPLETION DATE : 12 months**

## **7. NOTICE OF SELECTION OF THE BEST TENDER**

The Bidder will be notified by e-mail (to e-mail address indicated in the bid form). In addition, information of the results of the proceedings will be published on the website <https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl/> and on the website of Ordering Party ([www.cellis.eu](http://www.cellis.eu)).

## **8. CHANGES IN THE AGREEMENT**

8.1 All modification to the agreement, which will be concluded as a result of the proceeding, must be in writing under pain of nullity.

## **9. ADDITIONAL INFORMATION**

9.1 The Ordering Party reserves the right to cancel this procedure at any stage, without providing reasons.

9.2 This request for quotation does not oblige Cellis Sp. z o.o. [Ltd.] to conclude an agreement.

## **10. CONTACT**

Cellis Sp. z o.o. [Ltd.]

ul. Generała Zajęczka 28

01-510 Warsaw, Poland

Contact person: Małgorzata Sęktas, e-mail [office@cellis.eu](mailto:office@cellis.eu)

Any question about request for quotation may be submitted via e-mail

Appendices:

Appendix 1 Bid form

Appendix 2 Statement on the compliance with conditions for participation in the proceedings

Appendix 3 Statement concerning personal / capital connections between the Bidder and the Ordering Party.

**Appendix 1 BID FORM for request for request for quotation no. 1/SSM/2020**

Stamp of the Bidder

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone no. \_\_\_\_\_  
 Contact person: \_\_\_\_\_  
 e-mail: \_\_\_\_\_

**Ordering Party:**

Cellis Sp. z o.o.  
 Generała Zajęczka 28  
 01-510 Warsaw, Poland  
 VAT EU: PL5252640606

According to the Request for quotation no 1/SSM/2020 as a part of the applied for funding project „MDC – innovative, cell-based system of active substance delivery to lung and ovarian tumors” co-financed by European Union Funds under measures of the Operational Programme Smart Growth 2014 – 2020 under „Fast track for Mazovia”, Cellis Ltd., I submit tender:

I offer a net price \_\_\_\_\_ PLN/ USD/ EUR/ OTHER ..... and  
 gross price \_\_\_\_\_ PLN / USD / EUR / OTHER.....\*

**1. Detailed calculation of the cost:**

No.	Product/ Activities	Number of production processes	Net price	Gross price
1	Gene synthesis and codon optimization Protein sequece will be provided by Contractor (Sequence length 182 ± 10 aminoacids)	4		
2	Direct cloning to vector			

\* Confirm by ticking or adding relevant information

3	Protein expression evaluation in small scale in <i>E.coli</i> strain			
4	Protein expression verification by SDS-PAGE			
5	5l <i>E.coli</i> high cell density fermentation and detection			
6	Quality control detection			
		Total		

2. The Bidder declares that time of completing the order is \_\_\_\_\_ weeks

3. The Bidder declares that all costs of the completion the order and transport in dry ice have been included in the price.

4. The Bidder declares that will be delivered:

- a) Final product in dry ice in a form of frozen, centrifuged bacterial paste
- b) Plasmids
- c) Expression report about expression evaluation in small scale
- d) Final report and Certificate of Analysis report consist of min.
  - purity specification
  - sterility testing
  - endotoxin levels
  - stability statement

5. The Bidder declares that the offer will be valid for 30 days.

6. The Bidder declares that is familiar with Request for quotation, accept the conditions stated therein and does not raise any objection to completion the order in accordance with these conditions.

\_\_\_\_\_  
Date and place

\_\_\_\_\_  
Signature of the Bidder /  
Person authorized to act on behalf of the Bidder

**Appendix 2 STATEMENT ON THE COMPLIANCE WITH CONDITIONS FOR PARTICIPATION IN THE PROCEEDINGS for Request for quotation no.1/SSM/2020**

Bidder

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(name and address of the Bidder)

- 1) The Bidder declares that have necessary expertise and experience, including at least five documented experience in providing services regarding customized protein production in bacterial expression system confirmed by at least five projects/ order from last two years

No.	Project/ order title	Ordering Party	Time
1			
2			
3			
4			
5			

- 2) The Bidder declares, that have technical potential, including adequate technical facilities and necessary equipment dedicated to customized protein production in bacterial expression system
- 3) The Bidder declares that is in a business and financial situation that ensure timely and requirement compliant performance of the contract
- 4) The Bidder declares that the data contained in the offer are true and adequate.

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Date and place

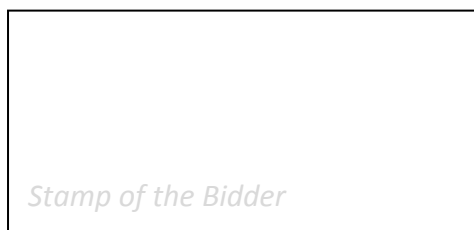
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Signature of the Bidder /  
Person authorized to act on behalf of the Bidder



**Appendix 3 STATEMENT CONCERNING PERSONAL / CAPITAL CONNECTIONS BETWEEN THE BIDDER AND THE ORDERING PARTY for request for quotation no.1/SSM/2020**

(Place) \_\_\_\_\_, date \_\_\_\_\_



Statement concerning personal / capital connections between the Bidder and the Ordering Party

I, undersigned \_\_\_\_\_ declare, that:

Have not any personal or capital connections with the Ordering Party

Equity or personal relationship is understood as relations between the Ordering Party or individuals authorized to take commitments on behalf of the Ordering Party or those acting on behalf of the Ordering Party in order to prepare and implement the contractor selection procedure, and the Contractor, including in particular:

- a) Being a partner to civil law partnership or commercial law partnership,
- b) Holding at least 10% of shares, if lower threshold does not result from law or is not specified by Managing Authority for the Operational Programme,
- c) Being a member of a supervisory or management corporate body, a holder of general commercial power of attorney, an authorised representative,
- d) Being married to, being in direct consanguinity or affinity, second degree consanguinity or affinity of the second degree collaterally or by adoption or guardianship.

\_\_\_\_\_  
Place and date

\_\_\_\_\_  
Signature of the Bidder /  
Person authorized to act on behalf of the Bidder